



## Archdiocese of Regina

### **II. Acknowledgement**

The Archdiocese of Regina Department of Pastoral Services prepared this manual to replace the Archdiocese of Regina Employment Policy Manual, September 2002.

This manual is adapted from The Catholic Archdiocese of Edmonton Policy and Procedure Manual and the Regina Roman Catholic Separate School Division #81 Policy Manual. Permission from the Catholic Archdiocese of Edmonton and the Regina Roman Catholic Separate School Division #81 was obtained to adapt their policies to the needs of the Archdiocese of Regina. We acknowledge the Chartered Professional Accountants Canada's "Not-For-Profit PolicyPro" reference manual, Manitoba and Saskatchewan edition, for their excellent work and the resource materials that were subsequently used in this publication.

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This manual is subject to change, to updates and to improvements regarding its use and application. Our intent is to keep the manual as current and as user friendly as possible.