



## Archdiocese of Regina

### **PURPOSE OF THIS MANUAL**

The purpose of this manual is to ensure that parishioners, employees, volunteers and the community at large in the Archdiocese of Regina are protected respecting civil, canonical and Archdiocesan standards of conduct by everyone providing a service or program on behalf of the Archdiocese of Regina.

Every parish offering a service or program has a duty of care to ensure safe delivery of those services and programs through effective selection and management of staff and volunteers.

This manual provides parishes in the Archdiocese of Regina with solid and practical guidelines for the involvement of volunteers. There are ready-to-use forms to ensure that: (i) screening and selection, (ii) orientation and training, and (iii) supervision and evaluation, are carried out in a comprehensive and consistent manner within the parish and throughout the Archdiocese.

The policy of the Archdiocese of Regina requires that the procedures in this manual be followed with vigilance in every parish under its jurisdiction. Assistance and guidance is available at the Archdiocesan office to ensure and maintain a high standard of care and protection is adopted and consistently applied throughout the Archdiocese.