



# Archdiocese of Regina

## STEWARDSHIP COMMITTEE MEMBER

### Overview

This committee is responsible for helping to create in all parishioners a spirituality of giving; an awareness of their responsibility to contribute a portion of their time, talents and treasure be it to their parish, community, country or world. Everything we have comes from God: our talents, our abilities, our intellectual gifts and our holiness. These are gifts entrusted to us by God so that we may develop and share them in justice and love and, thus, show a return on them to God.

### Activities/Responsibilities

- Create and deliver an ongoing program of stewardship education and activities for the parish.
- Coordinate with other Parish Committees.
- May participate in sub-committees such as Prayer Shawl, Caregiving Ministry and Prayer Alert, Vocation Awareness or other possible committees as formulated by the Stewardship Committee.

**The Activities/Responsibilities listed above may not completely reflect the ministry performed at this parish. Please refer to the ‘Other Specifics’ box for duties that are specific to this parish.**

### **Other Specifics:**

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### Skills, Experience, and Qualifications

- Registered in the parish and striving to live in accordance with the teachings of the Catholic Church.
- In good standing with the Pastor and the parish community.
- Must be at least 18 years of age.
- Is recognized within the parish community as a person of good reputation.

### **Personal Traits and Qualities**

- Desires to serve the community and to commit time and talents to this ministry.
- Enjoys working with other committees.
- Is courteous and respectful of others.
- Is enthusiastic about his/her Catholic faith and wishes to encourage living out that faith through good stewardship of one's time, talents, and treasure.

### **Orientation and Training**

- Standard parish orientation program and other training as provided.

### **Participant Group**

- Members of the parish.
- Members of the community.

### **Support, Supervision, and Evaluation**

- The Stewardship Committee Chairperson is the first level of support, supervision and evaluation.
- The Pastoral Council Chairperson would be the next level of support, supervision and evaluation.

### **Length of Ministry**

- Two year term.

### **Benefits and Working Conditions**

- Opportunity to perform community service and gain experience for the purpose of school or career advancement.
- This is a volunteer position which requires a time commitment of \_\_\_\_\_ hours per week or \_\_\_\_\_ hours per month.
- Must be available to attend all regularly scheduled meetings.
- Must be able to attend the orientation session and training sessions as required.

**Screening Recommendations**

- This is a General Security Position.
- Completion of a Volunteer Information Form.
- Training and orientation are required.
- There will be supervision by the Pastor or his designate.

*If the committee members are working the Vulnerable, the position becomes a High Security Position. The following is required:*

- Completion of a volunteer information Form.
- An interview and personal reference checks.
- A Criminal Record Check.
- Training and orientation.
- There will be supervision by the Stewardship Chair.
- Participant follow-ups will be conducted.

<b>This ministry position description accurately reflects the Ministry of Stewardship Committee Member currently practiced at _____</b>	
<b>Parish.</b>	(Parish Name)
_____	
Parish Volunteer Screening Committee	
_____	_____
Pastor or designate	Date

Prepared by the Archdiocese of Regina

